

Response To COVID-19

- OCC is open with reduced hours, Monday-Friday 9am-5pm. Most OCC staff are working remotely, however the front desk is open and prepared to serve community members. Staff are accessible via email and are accessing voicemail remotely.
- Case Management appointments, intakes, and assessments are being conducted on a telephone or approved virtual platform. Any documents can be brought to OCC and given to our front desk receptionists who will pass them to the appropriate person.
- If an in-person meeting is necessary, visitors will be screened with the following questions before visiting our site:
 - “Are you experiencing a fever, shortness of breath, or a cough?” If the visitor answers “yes” the meeting will be postponed.
- Youth development staff are engaging students individually online through video conferencing to support academic progress, assist parents in navigating e-learning. check-in on students, and maintain relationships.
- CDC Social Distancing recommendations are being followed, and gatherings of ten or more individuals are not permitted.
- All non-porous and high touch surfaces such as tables or countertops, door handles, etc. will be cleaned and/or disinfected at least twice daily and after every use. Spray bottles of disinfectant solution and paper towels will be available in or near all classrooms, bathrooms, and kitchens.
- Staff and visitors will be encouraged to wash hands upon arriving to the facility and frequently throughout the day, following Universal Precautions Guidelines. Supplies for adequate hand washing will be provided in all bathrooms and kitchens.

Again, we are committed to you, our clients and communities, and are here to serve you in any way we can. To view the COVID-19 Response for Outreach Community Ministries as a whole, [please click here.](#)
